

Contractor checklist

Manitoba Hydro does not endorse any particular brand of heat pump or any particular heat pump installer.

Manitoba Hydro does not inspect or warranty any heat pump make/model or installation, and will not mediate disputes between the contractor and homeowner.

To be eligible for the Residential Earth Power Loan, your contractor must be an installer/contractor certified/ accredited by one of the following:

- An installer/contractor certified by the Manitoba Geothermal Energy Alliance (MGEA)
OR
- Installer accredited by the Canadian GeoExchange Coalition (CGC)

Questions to ask:

CONTRACTOR NAME

ADDRESS

PHONE

FAX

EMAIL

BUSINESS LICENSE NUMBER

How many geothermal heat pumps have you installed?

What are the names and phone numbers of two customers you have done work for in the last year whom I could call as references?

NAME

PHONE

NAME

PHONE

What form of agreement do you require before undertaking work in a home?

- Verbal agreement
- Written quotation signed by the homeowner
- Contract specifying the work to be done, and the start and completion dates.

Do you carry property damage and public liability insurance?

- Yes
- No

If yes, with which insurance company?

How much liability insurance coverage do you have?

Are you bonded?

- Yes
- No

What is the value of your bonding?

\$

Are you and your staff members of a trade association or organization?

- Yes (if so please indicate)
- No
 - Manitoba Geothermal Energy Alliance (MGEA)
 - Canadian GeoExchange Coalition (CGC)
 - Heating, Refrigeration and Air Conditioning Institute of Canada (HRAI)
 - Manitoba Home Builders' Association (MHBA)
 - Construction Association of Rural Manitoba (CARM)
 - Local Chamber of Commerce
 - Better Business Bureau
 - Other, specify

Aside from yourself, who will actually do the work?

- The contractor
- Contractor's employees
- Sub-trades
- Other, specify

Which of the following installer/contractor training or accreditation certificate(s) are held by the individual installing the heat pump?

- In good standing and certified by the Manitoba Geothermal Energy Alliance (MGEA)
- Canadian GeoExchange Coalition (CGC) installer accreditation
- Certified by individual heat pump manufacturer
- HRAI's Residential Heat Loss & Heat Gain Calculation course
- HRAI's Residential Air System Design course
- HRAI's Residential Radiant Hydronics Design course
- Other, specify