

# ePermit Quick Reference Guide Commercial Contractor

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# Creating a new permit

## 1. Customer Profile

Name *	Customer Name
Mailing Address *	Customers address
Town *	Winnipeg
Province *	Manitoba
Country *	CANADA
Postal Code *	R3C 0G8
Phone Number *	(204) 999-9999
Phone Type *	Home
Email Address	test@hydro.mb.ca
Contact First Name	(If different from customer)
Contact Last Name	(If different from customer)
<input type="button" value="Save"/>	

Include all information on the customer who is having the electrical work completed. The customer may have a different contact for the permit.

## 2. Service Location

Enter the legal description of where the electrical work will be performed. (civic address, lot/block/plan, section/township/range)

Same as mailing address

Service Location \*

123 Pembina Highway

City/Town \*

Winnipeg

Customer Service Centre \*

Fort Garry

If you are unsure of your Customer Service Centre, [find it here.](#)

Manitoba Hydro Energy Account

**Customer Service Centers (CSC)** are based on geographic location of the customers address.

If unsure of the CSC, use the available link.

**Manitoba Hydro Energy Account** customer's energy account for service location, if know.

### 3. Details

Service Type  
Electric Only

---

Permit Type \*  
Commercial

---

ePermit Renewal Date:  
2024-03-16

---

How will you be submitting the plans? \*  
Attach electronic copy

+ My Attachments (0)

Manitoba Hydro Attachments (0)

---

Scope of Work: \*  
(Summary of work to be completed)

---

Back Continue

Permits expire 12 months from application date, auto-renewing if work is not complete for an additional 12 months at \$110.

Documentation including drawings, plans, etc. should be attached here.

**Scope of work** should include a short description of work to be performed.

### 4. Fee Schedule

Commercial Contractors

---

Commercial Buildings

---

Trench / overhead inspections

---

Temporary Services

---

Electrical Equipment

---

Electric Vehicle Supply Equipment

---

Renewable energy (solar, wind, etc.)

---

Energy Storage Systems

---

High voltage installations

Select the fees that best apply to the permit, choices include:

**Commercial Buildings**  
Schools, offices, malls, hospitals, barns, hotels

**Trench/overhead inspections**  
Underground or overhead conductors

**Temporary Services**  
Temporary service for construction

**Electrical Equipment**  
Devices, signs, motors, equipment, etc.

**Electric Vehicle Supply**  
Chargers for electric vehicles

**Renewable Energy**  
Solar panels, wind turbines, and hydro power

**Energy Storage Systems**  
Self-contained energy storage systems

**High Voltage Installations**  
High voltage service, motors, transformers

## 5. Summary

**Customer** Customer Name ▼

**Details** 123 Pembina Highway ▼

**Fees** Ⓢ ▲

Original	
2 EA Lamp Standard	
1 EA Transformers	
400 M2 Complex barns	
<b>Subtotal:</b>	<b>\$775.00</b>

**Terms and Conditions**

I agree:

- to pay any charges for the inspection of equipment in accordance with the Manitoba Hydro Schedule of Electrical Permit Fees as it may be amended from time to time
- to complete electrical installation(s) described in the application in accordance with the current Manitoba Electrical Code and to notify Manitoba Hydro's inspection department as soon as the work authorized by the permit is ready for inspection and/or when a final inspection is required
- upon notification by Manitoba Hydro's inspection department to remedy immediately any defects in the wiring of the electrical installation(s).
- (Contractors Only) that my electrical license allows me to complete the electrical work identified on this permit. If I have violated the terms of my provincial license, this permit will be revoked without refund.
- Each Permit will renew automatically for an additional 12 month term unless completed in accordance with the Manitoba Electrical Code or otherwise closed by Manitoba Hydro. (Renewal fee applies as per the Schedule of Electric Permit Fees.)

The personal information contained in this form is collected under the authority of section 36(1)(b) of The Freedom of Information and Protection of Privacy Act (FIPPA) (information relates directly to and is necessary for a Manitoba Hydro program, service or activity). The personal information shall be used for the purpose of administering your application and electric permit and will be disclosed to third parties only if required for that purpose or as authorized or required by law. If you have any questions about the collection, use or disclosure of your personal information, please contact the Access and Privacy Coordinator, Manitoba Hydro, 22nd Floor, 360 Portage Ave., Winnipeg MB R3C 0G8, [FIPPA@hydro.mb.ca](mailto:FIPPA@hydro.mb.ca), 204-480-5900 (Winnipeg) or 1-888-624-9376 (toll free).

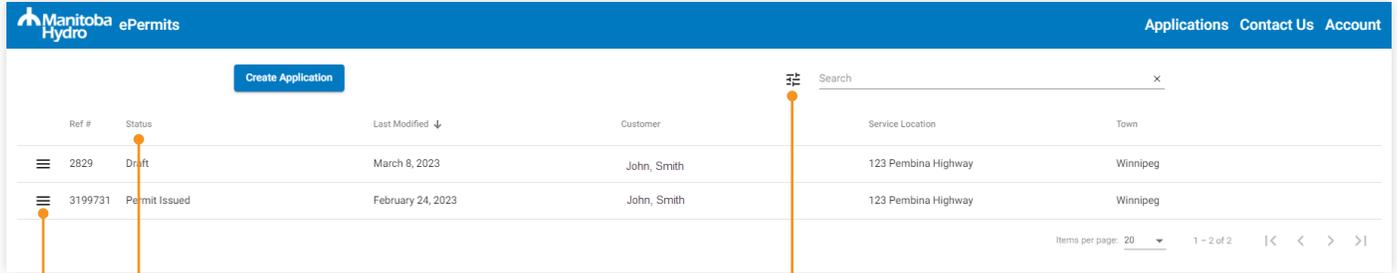
I certify the above description(s) are correct and accept the conditions.  \*

Back
Submit for Approval

Review the summary and ensure all information and fees being charged are accurate.

Application errors may result in longer permit approval times.

## Homepage



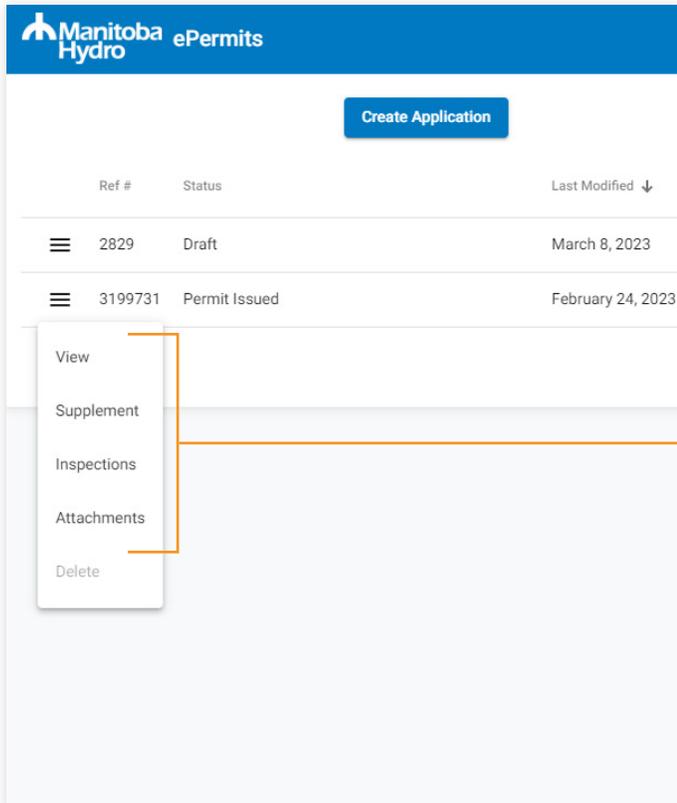
**Permit Status**  
Progress of permit

**Closed Permits filter**  
Certificate of Approval (CoA) issued

### Permit Menu

Drill into the specific permit  
Book inspections, view permits and CoA documents

## Permit Menu



### View

Summary of the permit application, not the permit itself  
Permits can be viewed and printed in **Attachments**

### Supplement

This feature is used for additions or amendments to the work

### Inspections

This feature is used to request and view scheduled and completed inspections

### Attachments

Attach supporting documentation requested by Manitoba Hydro

View and print permits and Certificates of Approvals

## Inspections

### View Scheduled Inspection

View scheduled inspections confirmed by Manitoba Hydro.

### Request an Inspection

Request inspections for:

- Service
- Rough-in
- Final

Date requested is not a guarantee and is subject to inspector availability.

Confirmed when scheduled.

## Attachments

### Add Attachments

Manitoba Hydro may request additional documentation after initial application. Use this feature to submit to inspectors.

### View Attachments

All documentation related to the application is found here.

- Approved Permit
- Certificate of Approval (CoA)
- Etc.

Questions? Concerns? Contact Us!

Email: [SM-OTSRPlanning@hydro.mb.ca](mailto:SM-OTSRPlanning@hydro.mb.ca)